CALL TO ORDER AND PLEDGE

Chair Croatt called the Annual Meeting of the Scott County Community Development Agency Board of Commissioners to order at 4:02 p.m. January 9, 2018, and led the Pledge of Allegiance.

ROLL CALL

Commissioners present: District I, DeAnn Croatt
                      District II, Ben Zweber
                      District III, Kent Robbins
                      District IV, Patti Sotis

Staff present: Bill Jaffa, Executive Director
               Stacy Crakes, FSS Business Development Director
               Linda Janovsky, Recording Secretary

Absent: District V, Jane Vicorey

Commissioner Vicorey has ended her term as the Commissioner for District V, and although was absent this month, has agreed to attend Board Meetings through the first quarter of the year until a replacement Commissioner is found. Thank you!

ELECTION OF OFFICERS

Commissioner Sotis moved to have Commissioner Croatt continue as Chair. Commissioner Robbins seconded the motion. Unanimous voice vote followed. Motion carried.

Commissioner Zweber moved to have commissioner Sotis continue as Vice Chair. Commissioner Robbins seconded the motion. Unanimous voice vote followed. Motion carried.

Commissioner Robbins moved to elect Commissioner Zweber as Secretary/Treasurer. Commissioner Sotis seconded the motion. Unanimous voice vote followed. Motion carried.

COMMITTEE ASSIGNMENTS

Chair Croatt made a motion to accept the assignments of Commissioners Sotis and Zweber to the Admin/Personnel Committee, and Commissioner Robbins and herself to the Finance Committee. Chair Croatt indicated that the Chair usually does not have a committee assignment so she will fill this role until a new Commissioner begins. Commissioner Sotis seconded the motion. Unanimous voice vote followed. Motion carried.

RESOLUTION NO. 01-18: DESIGNATE OFFICIAL DEPOSITORIES

Commissioner Robbins made a motion to approve Resolution No. 01-18. Commissioner Zweber seconded the motion. Unanimous roll call vote followed. Motion carried.
(6) **FRAUD POLICY**  
Chair Croatt acknowledged this is a yearly item for Commissioners review.

(7) **CONFLICT OF INTEREST STATUTE**  
Chair Croatt acknowledged this is a yearly item for Commissioners review.

(8) **ADJOURN**  
Commissioner Robbins made a motion to adjourn the Annual Meeting at 4:08. Commissioner Zweber seconded the motion. Unanimous voice vote followed. Motion carried.

[Signatures]
Chair Croatt  
Secretary Zweber  
Recording Secretary  
Date 2/16/18