CALL TO ORDER
Chair Croatt called the Annual Meeting of the Scott County Community Development Agency Board of Commissioners to order January 12, 2016, at 3:59 p.m. and led the Pledge of Allegiance.

Oath of Office
DeAnn Croatt, Scott County CDA Commissioner District I, took the Oath of Office for a term of January 1, 2016, through December 31, 2020.

ROLL CALL
Commissioners present: District I, DeAnn Croatt
District II, Ben Zweber
District III, Kent Robbins
District IV, Patti Sotis
District V, Jane Victorey

Staff present: Bill Jaffa, Executive Director
Julie Siegert, Housing Director
Stacy Crakes, Business Development Manager FSS
Linda Janovsky, Recording Secretary

Others Present: Julie Urell, Assistant VP-Consultant, Springsted

ELECTION OF OFFICERS
Commissioner Sotis made a motion to retain the same officer assignments as last year. Commissioner Victorey seconded the motion. Unanimous voice vote followed. The offices are held as follows:

4.1) Chair – DeAnn Croatt, District I
4.2) Vice Chair – Patti Sotis, District II
4.3) Secretary/Treasurer – Jane Victorey, District V

COMMITTEE ASSIGNMENTS

5.1) Admin/Personnel Committee
Commissioner Victorey made a motion to elect Commissioners Sotis and Zweber to the Admin/Personnel Committee. Commissioner Robbins seconded the motion. Unanimous voice vote followed. Motion carried.

5.2) Finance Committee
Commissioner Sotis made a motion to elect Commissioners Victorey and Robbins to the Finance Committee. Commissioner Croatt seconded the motion. Unanimous voice vote followed. Motion carried.
(6) **RESOLUTION NO. 01-16: DESIGNATE OFFICIAL DEPOSITORIES**
Commissioner Robbins made a motion to approve Resolution No. 01-16. Commissioner Victorey seconded the motion. Unanimous roll call vote followed. Motion carried.

(7) **RESOLUTION NO. 02-16: DESIGNATE NEWSPAPER FOR LEGAL NOTICES**
Commissioner Croatt made a motion to approve Resolution No. 02-16. Commissioner Zweber seconded the motion. Unanimous roll call vote followed. Motion carried.

(8) **FRAUD POLICY**
Chair Croatt confirmed that this was for review only. Commissioner Sotis stated the steps that would be taken if she was called (as her contact information is listed in the policy) regarding fraudulent activity.

(9) **CONFLICT OF INTEREST STATUTE**
Chair Croatt confirmed that this was for review only.

(10) **ADJOURN**
Commissioner Robbins made a motion to adjourn the Scott County CDA Annual Meeting at 4:08 p.m. Commissioner Victorey seconded the motion. Unanimous voice vote followed. Motion carried.

DeAnn Croatt, Chair
Patti Sotis, Vice-Chair

Recording Secretary 2/10/16
Date